

Truck Driver

Chemcote, Inc.

Position Title:	Truck Driver		
Reports To:	Dispatcher		
Direct Reports:	N/A	Department/Division:	Paving/Aggregate
Prepared Date:	2025	Last Revised Date:	5/19/2025

Position Overview

The Truck Driver is responsible for the safe and efficient operation of the vehicle assigned or utilized for various operations within the Chemcote organization and construction projects. This role involves transporting materials, personnel, equipment, etc. to and from job sites or other designated locations and may include loading/unloading and assisting with additional activities.

Key Responsibilities (Essential Duties and Functions)

The criteria for evaluation in this position include, but are not limited to, the following:

- Operate safely Chemcote vehicles similar but not limited to dump trucks, water trucks, sealcoating trucks, or tack trucks to transport/deliver materials similar but not limited to asphalt, gravel/aggregate, sealcoating, or water to construction sites.
- Ensure loads are properly secured and comply with weight and transportation regulations/guidelines.
- Inspect vehicles before and after each trip and complete daily vehicle inspection reports (DVIRs).
- Perform basic maintenance checks (oil, fluid levels, tire pressure, etc.) and report mechanical issues immediately to the Fleet Manager and Dispatcher.
- Follow assigned routes and adhere to schedules set by dispatch or site supervisor.
- Coordinate with the crew and Dispatcher to timely deliver materials efficiently.
- Assist with job site setup, cleanup, or other tasks as directed by the foreman on an as needed basis.
- Communicate with foreman & dispatcher consistently and maintain accurate delivery logs and other required documentation.
- Follow safety protocols and guidelines to maintain a secure work environment.
- Pre-trip and post-trip at the beginning and end of each day. (Including fuel)
- Comply with all company safety procedures, traffic laws, and Department of Transportation (DOT) regulations to ensure proper operation of equipment on roadways and job sites.
- Proper safety gear is to be worn **AT ALL TIMES** (PPE) when exiting the vehicle or as necessary/required.

Other Requirements:

- Be punctual in attendance as well as arrival time.
- Must possess a valid and current Ohio Driver's license and have reliable transportation.
- Possess a Valid Commercial Driver's License (CDL) with air brake endorsement with a clean driving record.
- Cannot have automatic restrictions.
- Experience operating dump trucks, water trucks, or similar equipment is required.
- Knowledge of DOT regulations and safety practices for hauling asphalt/aggregate/sealcoating and/or similar construction materials.

- The ability to pass pre-employment and random drug screenings.
- The ability to follow directions and speak and write in the English language.
- Be aware of your surroundings at ALL times, specifically blind spots. If unable to navigate the vehicle/truck under ANY circumstances similar but not limited to curbs, walks, plumbing/storm stub ups, etc. STOP and wait for crew/staff and or contact Foreman for directional assistance.
- The willingness to perform all duties as assigned by immediate supervisor.
- The willingness to have a positive and professional attitude throughout the workday.
- Maintain a clean truck, which is clear of all debris. (Inside and out) daily.
- Display a professional and courteous attitude toward co-workers, supervisors, and the general public at all times.
- Must be willing to work nights and weekends when necessary.
- Report to the assigned job location ready to begin work at the designated start time.
- Strict adherence to safety requirements and procedures as outlined in the Chemcote, Inc., Safety and Fire Prevention Program Handbook.
- Strict adherence to Chemcote, Inc., Company policies and procedures as outlined in Chemcote, Inc., Employee Handbook.
- Willingness to work in a team environment and assist co-workers or supervisors with other duties as required.
- Timely and regular attendance is an expectation of performance for all Chemcote, Inc. employees. Employees will be held accountable for adhering to their workplace schedule.
- Must be willing to take and pass a drug screening, similar but not limited to pre-employment, post-accident, randoms or as deemed necessary by the Chemcote CEO and/or President.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Education/Experience

- Less than high school education; or up to six months related experience or training; or equivalent combination of education and experience is preferred.

Work Requirements (preferred)

- Possess one year of verified experience driving a commercial vehicle, preferably in construction or paving similar environments.
- Possess a basic understanding of the asphalt/aggregate industry, and how trucking plays a pivotal/vital role.

Knowledge/Skill Requirements

LANGUAGE SKILLS:

- *Ability to read and interpret documents such as safety rules, maps, traffic/construction site signage, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence in English.*

REASONING ABILITY:

- *Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form in the standard United States English language. Ability to deal with problems involving several variables in standardized situations.*

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job as a minimum.

While performing the duties of this job, the employee is regularly required to stand, walk, reach with hands and arms, and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

	<i>Continuous</i>	<i>Frequently</i>	<i>Occasionally</i>	<i>Not Applicable</i>
<i>Bend</i>		X		
<i>Kneel</i>		X		
<i>Squat</i>			X	
<i>Climb</i>			X	
<i>Stand</i>		X		
<i>Walk</i>		X		
<i>Sit</i>		X		
<i>Reach</i>			X	
<i>Drive</i>	X			
<i>Fine motor</i>			X	
<i>Repetitive Motion</i>			X	
<i>Right</i>		X		
<i>Left</i>		X		

This position requires an employee to lift:

	<i>Continuous</i>	<i>Frequently</i>	<i>Occasionally</i>	<i>Not Applicable</i>
<i>0 – 10 lbs</i>		X		
<i>10 – 25 lbs</i>		X		
<i>25 – 50 lbs</i>			X	
<i>50 – 100 lbs</i>			X	

Work Environment

While performing the duties of this job, the employee regularly works near moving very hot mechanical parts, very hot materials, and is regularly exposed to wet and/or humid outside weather conditions and extreme heat. The employee is frequently exposed to fumes or airborne particles and toxic or caustic chemicals. The employee occasionally works in high, precarious places and is occasionally exposed to toxic or caustic chemicals.

The noise level in the work environment is usually loud.

	<i>Continuous</i>	<i>Frequently</i>	<i>Occasionally</i>	<i>Not Applicable</i>
<i>Hot Weather</i>		X		

<i>Cold Weather</i>		X		
<i>Wet Weather</i>		X		
<i>Exposed to Noise</i>	X			
<i>Exposed to High Heat</i>	X			
<i>Moving Equipment</i>	X			
<i>Working with Others</i>	X			

The statements included in this Truck Driver job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job. Other duties may be assigned as required. Requirements for this job are subject to modification by the Company and its designees, and reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Signature

Date

Print Employee Name